

How to access your profile and update the requested information?

1. Logging in

Please check your email for a message from the CORA 2023 Congress Secretariat with your personalized link and password (token).

**Please note:*

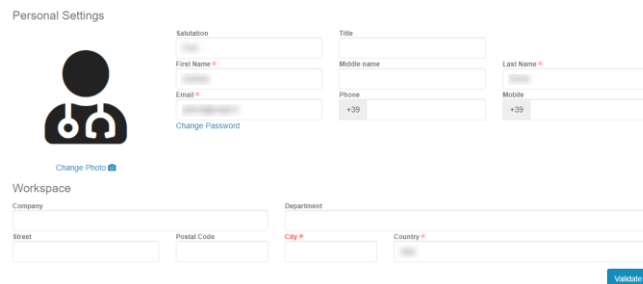
- *The link is individual to you and should not be shared with anyone else.*
- *Only the most recent token you have received will be active. If you have issues logging into your profile, please contact us at CORA_abstracts@kenes.com.*

2. Navigating the system

Once in the system, you are requested to fill out all mandatory fields:

- Salutation/Professional Title
- First & Last Name
- Email
- Phone
- Affiliation (Company/Institution, Department)
- Area of Specialization
- City
- Country

Upon completion, click “validate”.



Personal Settings

Salutation Title

First Name Middle name Last Name

Email Phone Mobile

[Change Password](#)

[Change Photo](#)

Workspace

Company Department

Street Postal Code City Country

[Validate](#)

After clicking on “validate”, the questionnaire page will appear where you can complete the COI Disclosure Form.

If you have previously validated, you can return to your profile page by clicking on your name in the upper right-hand corner, and to go back to the disclosure form, please click on “My Questionnaires” in the upper left-hand corner.

What information do you need to complete in your profile?

1. DISCLOSURE FORM

As an accredited CME/CPD event, it is required that independence from commercial bias and objectivity be ensured throughout. In this effort, all individuals contributing to the scientific/educational program (committee members, speakers/faculty, etc.) must complete the online Conflict of Interest (COI) Disclosure Form and if requested, submit their presentation in advance for peer review.

According to the European Accreditation Council for CME (EACCME®) criteria, all all individuals contributing to the scientific/educational programme (committee members, speakers/faculty, etc.) must disclose:

- Financial or other relationships with a commercial interest producing, marketing, re-selling, or distributing health care goods or services consumed by, or used on, patients
- Pertains to both the individual participating and their spouse/partner
- Over the last 3 years

Additionally, all contributions to the CME/CPD content must adhere to the following:

- Balance, independence, objectivity, and scientific rigor
- Recommendations involving clinical medicine based on the best available evidence, with references
- Scientific research cited conforms to standards and protocols accepted by the scientific community
- No recommendations made that are known to be ineffective or associated with dangers that outweigh benefits
- No promotional content of a commercial entity (includes product names, photos, logos, company names, etc.)
- Use of scientific/generic names; if necessary, trade names of several companies should be used
- No patient protected health information (patient information/videos appear with permission or have been de-identified)

Thank you for your collaboration and important contributions. To complete the COI Disclosure form, please follow the above steps to access your profile.

2. PROFILE INFORMATION

We would like to add your information to the CORA 2023 Congress website in order for participants to better acquaint themselves with your professional background. Please update your profile and upload a photo (headshot) and a short biography following the above guidelines.

We kindly request that you complete your profile information by the deadline advised in your email. If you have any questions, please do not hesitate to [contact](#) the Congress Secretariat.

Thank you for your kind collaboration.

Kind regards,

CORA 2023 Congress Secretariat