

Guidelines for Chairs in E-Poster Discussion Sessions

SESSION OUTLINE

- The E-Poster Discussion sessions take place in front of the E-Poster stations (screens) in the Congress venue. Before your session, please check the program via the Congress App to confirm which station you are assigned to as well as the exact date and time of your session.
- Each presenter has **5 minutes** in total (3-4 min for a presentation & 1-2 min for a short Q&A). The presenters will talk in front of their **3-page E-Poster presentations** that they uploaded to the CORA 2023 E-Poster Gallery. Before the session, the E-Poster stations will be prepared to show on the screen the presentations in your session.

BEFORE THE SESSION

- Please refer to your session schedule via the CORA 2023 mobile app or [interactive program](#).
- Please arrive at your E-Poster station about 5-10 minutes before the session start.
- Please prepare your own questions for the speakers in case of lower activity from the audience.
- In case of questions or technological issues, please approach the onsite staff.

At the beginning of the session:

Please ask people to gather around the E-Poster station.

Ask them to silence any mobile devices, and refrain from photographing / recording the presentations.

START OF THE SESSION

- Introduce yourselves by name and affiliation.
- Welcome the audience.
- Outline, very briefly, the session content. "We are going to talk about: x,y,z".
- Encourage the audience to ask questions during the short Q&A portions after each presentation.

DURING THE SESSION

Please follow the schedule closely and gently interrupt speakers if they exceed the allocated time for their presentation.

- Give the word to each presenter to introduce themselves and present their E-Poster. Then, thank them and proceed to the next presenter.
- Please take the initiative when appropriate to help stimulate questions from the audience and lead the discussion.

Please note:

- If a presenter fails to attend the session, please excuse them and move to the next presenter.
- If the session ends early, please solicit questions from the audience and lead a discussion.

TO END THE SESSION

- At the end of the session, kindly thank the speakers and the audience for their participation.

AFTER THE SESSION: ABSTRACT AWARDS

- We kindly ask you to select the **best presentation** in your session and inform us of your selection after the session at vdanielsen@kenes.com (or at the Faculty Desk onsite – Valentina Danielsen). The best abstracts in each session will be awarded during the final closing ceremony at the Congress.

In case of questions, please [contact](#) the CORA 2023 Secretariat or find us onsite in the Registration Area of the Congress venue.

Thank you for your valuable contribution to the success of the CORA 2023 Congress!